

CALS Application: Budget form

Name of PI: _____

Department of PI: _____

Department code: _____

Dept.Admin (name, phone #)_____

| | | |
|------------------------|--|--|
| Personnel* | | |
| | | |
| | | |
| | | |
| | | |
| Materials and supplies | | |
| | | |
| | | |
| | | |
| | | |
| Travel** | | |
| | | |
| Other | | |
| | | |
| TOTAL | | |

Upon selection, a chart string will be provided in which the funds will be added. All expenses for the project must be charged to the provided chart string. The Financial Manager will have access to the program code only within the chart string.

* Funding for students should be at the rate of \$15/hour for undergraduates, \$18/hour for master's level graduate students, and \$20/hour for Ph.D. candidates. Summer salary or stipends for students must be justified as critical to the project and are subject to approval. Funds may not be used for faculty salary or living expenses.

** Funding for travel off-campus, such as attending professional conferences, is discouraged unless directly relevant to achieving the goals of the project. Presenting at conferences on sustainability in higher education may be funded.